

# **RULES and CONSTITUTION of BASS ROCK GOLF CLUB**

## **1. NAME OF CLUB AND DEFINITION OF MEMBERSHIPS**

The name of the club shall be "The Bass Rock Golf Club", and shall consist of up to 125 Adult Members, 4 Honorary Life Members and 10 Junior Members. The types of membership are as follows,

**Dual Membership:-** An adult Bass Rock member who is also a member of either North Berwick Golf Club or Tantallon Golf Club.

**Full Membership :-** An adult Bass Rock member who is neither a member of North Berwick Golf Club nor Tantallon Golf Club, and who may elect to have the Bass Rock Golf Club as their home club.

**Junior Membership :-** A member of no less than 12 years of age and who will cease to be eligible for junior membership on the thirty-first of December following their eighteenth birthday. A junior Member will then be eligible for election as an adult member provided that the Committee are satisfied that the person is suitable, and an appropriate vacancy exists.

**Honorary Life Member :-** A member who has rendered outstanding service to the Club, or has achieved exceptional renown as a golfer, and at the recommendation of the Committee, subject to confirmation at the next ensuing AGM, may have the honour of Life Membership bestowed upon them by the club.

## **2. MANAGEMENT.**

The Management of the club shall be conducted by a Committee which shall consist of the Office Bearers of the club, ex Officio, together with six other members of the club, who shall be known as Ordinary Members of Committee. Four members of the Committee shall constitute a quorum and the Chairman shall have a deliberative, as well as a casting vote. In the absence of the Captain and Vice Captain, the Senior Ordinary Member of Committee present shall be the Chairman of the meeting.

## **ELECTION OF OFFICE BEARERS & COMMITTEE.**

The Office Bearers consisting of the Captain, Vice Captain and the Secretary / Treasurer, shall be elected by the members present at the Annual General Meeting (AGM). The Captain and Vice Captain shall serve for two years. The Quorum for the AGM shall be 9 members. The ordinary Members of the Committee shall also be elected at the AGM and shall serve for three years. The two Senior Ordinary members of Committee shall retire each year and shall not be eligible for re-election as ordinary Members until the next AGM. The Committee shall have the power to co-opt Ordinary Members of Committee between AGMs to fill vacancies "ad interim". Any such co-opted member shall be eligible for election at the subsequent AGM. The AGM shall also elect an Auditor for the ensuing year.

## **4. DUTIES OF SECRETARY AND HONORARIUM**

The Secretary, who shall also be Treasurer, shall attend all Committee meetings as well as all meetings of the Club or Special Committees of the same. He shall receive and pay all money due to or by the Club, of which he shall keep an account. At the Annual General Meeting of the Club he shall be bound to submit to the meeting a detailed statement of the accounts and general concerns of the Club for the past year, having previously laid the same before the Committee for inspection. He shall keep a sederunt book in which he shall record minutes of all meetings of the Club and its Committees. In the unavoidable absence of the Secretary from any of these meetings, the meeting shall have the power to elect an Interim Secretary. The Secretary and Treasurer shall be granted an honorarium for his services, the amount of which shall be fixed at the Annual General Meeting.

## **5. MEETINGS**

The Annual General Meeting of the club shall be held each year in December. At this meeting the Secretary / Treasurer shall submit a report on the affairs of the Club during the past year and present a financial statement on the state of the Club's funds. At this meeting shall be fixed the Entrance Fee and Annual Subscription, also the amount to be spent on prizes for Club Competitions for the ensuing year.

Any motion brought forward by the Committee at General Meetings shall be considered as duly proposed and seconded.

## **MEETINGS** Continued.

At every Annual General Meeting and Special General Meeting of the Club, the Captain, or in his absence a Chairman nominated by the Committee shall preside. Voting on any motion shall be in such form as the Chairman shall decide. Decisions by vote shall be taken on any motion on the basis of a majority of those present, and voting, unless otherwise provided for in these rules. The Chairman shall have a casting vote in addition to his own.

### **6. SPECIAL MEETINGS**

Special General Meetings may be called by the Committee on their own determination, or on a requisition to the Secretary signed by nine members of the Club, specifying the business to be brought before such meeting. Eighteen members shall be required to constitute a Special General Meeting and the business shall be confined to the matter for which the Special Meeting was called.

### **7. NOTICE OF MEETINGS**

The Secretary shall send notice of the Annual General Meeting to each member at least 14 days before the date of the meeting and notice of any Special General Meeting, with details of the business to be discussed, must be sent to each member at least 7 days prior to the date of such meeting.

### **8. CANDIDATES FOR ADMISSION**

Of the adult membership of the Club not more than 10 members shall be Full Members at any given time. Every candidate for admission to the Club must be proposed and seconded by two members of the Club upon the appropriate form. The Committee shall ballot for each candidate. Should Membership be full, the candidate shall have his name placed upon a waiting list which shall remain open.

The Secretary shall notify the candidate upon his election the amount of Entry Fee and Subscription due to be paid for the ensuing year. If the elected candidate shall not pay the amount due within one calendar month, the election will become void, unless a satisfactory explanation is subsequently given to the Committee. Upon payment of the Entry Fee and Subscription each elected candidate shall receive a copy of the Rules of the Club, and a fixture card.

**All candidates for admission must reside within the East Lothian Council boundary.**

### **9. ANNUAL SUBSCRIPTIONS**

All Annual Subscriptions are payable in advance before the first of February. Any member failing to pay his Annual Subscription shall be held to have resigned from the club. Vacancies so created being filled sequentially from the waiting list. Each member shall receive an official receipt for his Annual Subscription which will be in the form of a Fixture Card.

### **10. COMPULSORY REVOCATION OF MEMBERSHIP**

If, during a full calendar season, any Bass Rock Full Member does not play in at least three of the six major Bass Rock stroke play or stableford competitions, in the absence of acceptable extenuating circumstances, their membership will be revoked.

If, during a full calendar season, any Bass Rock Dual Member or Junior Member who does not play in at least one of the six major Bass Rock stroke play or stableford competitions, in the absence of acceptable extenuating circumstances, their membership will be revoked.

Any Full, Dual or Junior member unable to fulfil the above mentioned Commitment to the Club due to personal, medical or other reasonable grounds, may write to the Secretary, who if requested, shall submit it to the committee to seek dispensation. The Committee's decision shall be final, subject only to an appeal at a General Meeting of the Club.

The six major Bass Rock stroke play or stableford competitions referred to above means the T.M. Whitelaw Jubilee Trophy, Centenary Trophies, Sir Hew Dalrymple Scratch and Jubilee Handicap medals, and the Spring, Summer and Autumn Meetings.

## **11. COMPLIANCE WITH THE RULES**

As the payment of entry fee and subscription entitles a member to all the privileges of the Club, so it distinctly implies his submission and agreement to the Club's Rules and Bye-laws and any additional Rules and Bye-laws that may be duly made hereafter, and he will not be absolved therefrom on any allegation that he has not received a copy of the Rules, or has not otherwise had notice of them.

## **12. ALTERATION OF RULES**

No Rule of the Club shall be altered or rescinded except at a General Meeting, or a Special Meeting as provided in Rule 6, and any notice of any proposed new Rule or alteration shall be given in writing to the Secretary, who shall give notice thereof to the members when calling the meeting at which the subject is to be considered.

## **13. RULES OF THE GAME**

The Rules of the Game shall be those for the time being in force by the Royal and Ancient Golf Club, St. Andrews, together with any local rules that may be adopted by the West Links Green Committee. The Committee shall fix the number of competitions to be held and the dates thereof, and shall issue each member with a Fixture Card at the time his subscription is paid.

## **14. CARE OF TROPHIES**

Holders of medals, trophies, etc. shall be held responsible for their safekeeping, and be bound to deliver them up to the Secretary before the 1st. September of each year, when they will be engraved and presented to the winners at the Annual Dinner & Prize giving.

## **15. COMPLAINTS**

Any complaint shall be made in writing to the Secretary, who if requested, shall submit it to the Committee, whose decision shall be final, subject only to an appeal at a General Meeting of the Club.

## **16. THE ESMOND TROPHY**

This is not a Club Competition, but is organised on behalf of the Donor, by the current Committee of the Bass Rock Golf Club, who shall set the conditions of entry and play.

## **17. WEST LINKS GREEN COMMITTEE**

The club shall nominate annually, 1 Representative to serve as a member of the Green Committee. This Committee is made up of 10 Members as follows:-

- Captain of North Berwick Golf Club (Chairman).
- 4 Playing Members of North Berwick Golf Club.
- 1 Playing Member of North Berwick Ladies Golf Club.
- 2 Playing Members of Tantallon Golf Club.
- 1 Playing Member of Bass Rock Golf Club.
- 1 District Council Representative.

The Bass Rock nominee is to be confirmed in writing to the Secretary of North Berwick Golf Club, following the Club's AGM.

# **BYE-LAWS**

## **1. FULL MEMBER'S GUESTS**

Full Members may introduce up to 12 guests during the period April to October, and 12 guests during the period November to March, but no more than 3 on any one occasion. A Full member may not introduce the same guest more than once in any calendar month. Green fees for guests playing with a member are as posted at the Starters Lodge.

## **2. HANDICAPS**

Any member desiring a handicap should apply to the Committee. A handicap can be allotted only after full consideration of the members previous playing history, including any handicap held under other handicapping systems. To obtain a handicap a player shall submit a minimum of three score cards over 18 holes of the North Berwick West Links, off the blue or white tees, signed by another member of the Club. Members of the Bass Rock Golf Club who have elected to have the Bass Rock Golf Club as their home club, may obtain an official list of handicaps from the Secretary.

## **3. MEDAL COMPETITIONS, ETC.**

All entries to Club competitions must be made by appending member's name to the draw sheets on the Club's notice boards, or by e-mail to the Club's address, no later than three days prior to the date of the competition. Draw sheets showing player's start times will be posted on the notice boards two days before the date of the Competition. Any player who has entered for a competition but has to call off, for any reason, is liable to pay the entry fee for the Competition. Late entries may be accepted by the Committee subject to times being available.

## **4. TIES**

In the event of there being a tie for any medals or trophies played On the Club's home course, a decision will be reached by a count back on the better inward half.

## **5. SCORE CARDS**

Members are reminded that the requirements of the CONGU Unified Handicapping System must be complied with.

All competitors score cards in Club competitions, whether or not complete, must be returned to the Committee.

## **6. VOLUNTARY STANDING DOWN FROM MEMBERSHIP**

If, at any time, an active Member volunteers to temporarily stand down as a Full, Dual or Junior Member, due to illness, attend university, work abroad, or any other reasonable grounds, then that member may volunteer to have that membership suspended for a minimum period of one year and a maximum period of five years. A new member from the waiting list would then be immediately elected as a replacement in the category of membership vacated by the voluntary suspended Member. In such cases on notifying the Secretary that they wish to be reinstated as ordinary members of the club the Member standing down would immediately be placed at the top of the waiting list, or if more than one member stands down, in the order of the date they notified the Captain or Secretary of their wish to stand down.

When a voluntary Suspended Member is able to become a Full, Dual or Junior Member again, they will be automatically elected to the same category of membership when a vacancy arises, without a nomination process, and without payment of any entry fee to rejoin the Club.

Applications for the above will only be considered at the end of the playing season and before the AGM.

(Last updated by Captain Jim Mansell, 11th December 2009)